

1 STATE OF OKLAHOMA

2 1st Session of the 60th Legislature (2025)

3 HOUSE
4 RESOLUTION 1001

By: Gann

5
6 AS INTRODUCED

7 A Resolution relating to the Rules of the Oklahoma
8 House of Representatives.

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10 BE IT RESOLVED BY THE HOUSE OF REPRESENTATIVES OF THE 1ST SESSION OF
11 THE 60TH OKLAHOMA LEGISLATURE:

12 STATEMENT OF AUTHORITY

13 Pursuant to Article V, Section 30 of the Oklahoma Constitution,
14 the Oklahoma House of Representatives adopts the following rules to
15 govern its operations and procedures. The provisions of these rules
16 shall be deemed the only requirements binding upon the House of
17 Representatives under Article V, Section 30 of the Oklahoma
18 Constitution, notwithstanding any other requirements expressed in
19 statute.

20 RULE ONE

21 GOVERNANCE COMMITTEE AND HOUSE LEADERSHIP

22 1.1 - Establishment of the Governance Committee

23 The House of Representatives shall establish a Governance
24 Committee as the governing body of the House. The Governance
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1 Committee shall oversee and manage operational and procedural
2 functions, ensuring that authority is equitably distributed among
3 the members of the House.

4 1.2 - Membership of the Governance Committee

5 (a) Composition:

6 The Governance Committee shall consist of eleven (11) members,
7 with representation apportioned based on partisan caucus size and
8 geographic distribution across Oklahoma's five congressional
9 districts.

10 (b) Partisan Representation:

11 1. A partisan caucus must have at least ten (10) members in the
12 House of Representatives to qualify for representation on the
13 Governance Committee.

14 2. Representation for each qualifying caucus shall be allocated
15 in proportion to the size of the caucus, with the total number of
16 seats distributed among caucuses as follows:

- 17 o Each caucus shall receive one (1) seat for every ten (10)
18 members, rounded to the nearest whole number, up to the
19 limit of eleven (11) total committee members.

20 (c) Geographic Distribution:

21 1. Seats awarded to each caucus shall be distributed to members
22 residing within Oklahoma's five congressional districts to ensure
23 geographic balance.

1 2. Each congressional district shall have at least one (1)
2 representative on the Governance Committee, provided that sufficient
3 qualifying members exist within that district.

4 3. No more than three (3) members from a single congressional
5 district may serve on the Governance Committee at any given time.

6 (d) Selection Process:

7 Members of the Governance Committee shall be selected by their
8 respective partisan caucuses through an internal election or
9 nomination process. Following the approval of these rules, the
10 House shall confirm or reject the proposed slate of members by a
11 majority vote. If the slate is rejected, the respective partisan
12 caucuses shall submit a new slate of nominees for consideration by
13 the House.

14 (e) Adjustments for Membership Changes:

15 1. If a caucus gains or loses members, resulting in a change to
16 its eligibility or proportional representation, adjustments to the
17 Governance Committee's membership shall take effect at the beginning
18 of the next legislative session.

19 2. Vacancies on the Governance Committee shall be filled by
20 nomination of the respective caucus within thirty (30) days of the
21 vacancy and subject to confirmation of the House.

22 1.3 - Powers and Responsibilities of the Governance Committee

23 (a) Supervision of House Operations:
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1 The Governance Committee shall oversee the assignment of House
2 member offices, committee rooms, and House-controlled spaces in the
3 Capitol.

4 (b) Preservation of Order and Decorum:

5 The Governance Committee, in collaboration with the Chief
6 Sergeant at Arms, shall be responsible for maintaining decorum in
7 the House Chamber and associated areas.

8 (c) Retention of Employees and Key Officers:

9 The Governance Committee shall determine the qualifications,
10 hours of work, and compensation of House employees.

11 The Governance Committee shall retain the following officers who
12 shall report directly to the committee:

13 1. A Parliamentarian, responsible for advising on parliamentary
14 procedures and ensuring compliance with House rules.

15 2. A Clerk of the House, responsible for maintaining official
16 records, facilitating communication, and supporting legislative
17 processes.

18 3. An Administrator of House Operations, responsible for
19 overseeing the logistical, financial, and administrative functions
20 of the House.

21 4. A Chief Sergeant at Arms, responsible for securing House
22 spaces and assisting in the orderly administration of House
23 procedures.

1 5. A Chief Legal Counsel, responsible for providing legal
2 advice to the House and the Governance Committee.

3 6. A Chaplain.

4 The Governance Committee shall have the authority to appoint,
5 evaluate, and, if necessary, dismiss these officers, ensuring they
6 fulfill their responsibilities in a manner consistent with the goals
7 of the House.

8 At its discretion, the Governance Committee may combine the
9 positions of Parliamentarian and Chief Legal Counsel.
10 shall determine their qualifications, hours of work, and
11 compensation, including benefits.

12 (d) Committee Oversight:

13 The Governance Committee shall propose the creation,
14 dissolution, or jurisdictional changes of standing, special, and
15 conference committees and standing subcommittees of appropriations
16 through a resolution submitted to the House. The resolution shall,
17 as is practicable, distribute committee memberships equally amongst
18 members and be subject to amendment by the House and require
19 confirmation by a majority vote of the same. Membership of
20 committees shall be considered by the House based on nominations
21 from the Governance Committee. The Governance Committee shall
22 establish a formal application process by which members may apply
23 for committee memberships. Every member of the House shall be
24 assigned to serve on at least one appropriations committee.

1 (e) Referral of Legislation:

2 All proposed legislation shall be referred to standing or
3 special committees with jurisdiction over germane policy or fiscal
4 oversight by resolution of the Governance Committee, submitted to
5 the full House for consideration. The resolution shall be subject
6 to amendment and require a majority vote of the House for final
7 approval. Subsequent assignment or reassignments shall be conduct
8 through resolution of the Governance Committee subject to full House
9 approval. Concurrent and simple resolutions may be referred
10 directly to the House Calendar.

11 1.4 - Officers of the Governance Committee

12 The Governance Committee shall elect a Chair and Vice Chair
13 annually from among its members by a majority vote. The committee
14 shall fill any vacancies in these positions as needed and may
15 replace the Chair or Vice Chair at any time through a subsequent
16 majority vote of its members.

17 1.5 - Meetings of the Governance Committee

18 The Governance Committee shall convene upon the call of the
19 Chair or Vice Chair or upon the written request of three members.
20 All meetings shall be subject to public notice of at least forty-
21 eight (48) hours. A quorum of committee members shall be required
22 to conduct official business.

23 1.6 - Transparency
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1 All meetings of the Governance Committee shall be open to the
2 public. The committee may enter executive session, by a majority
3 vote of members in attendance, when discussing matters related to
4 lawsuits or personnel actions. All official actions of the
5 committee shall take place in public meetings, with recorded votes
6 made available to the public and entered into the House Journal.

7 1.7 - Additional Duties

8 (a) Budget Approval:

9 No later than June 15 of each year, the Governance Committee
10 shall approve a budget for House operations for the following fiscal
11 year.

12 (b) Strategic Planning:

13 The Governance Committee shall develop and approve a strategic
14 plan for the operations and priorities of the House of
15 Representatives.

16 (c) Oversight of Technology and Resources:

17 The Governance Committee shall oversee the implementation,
18 maintenance, and security of technology systems utilized by the
19 House of Representatives, including but not limited to voting
20 systems, recordkeeping platforms, and communication tools.

21 (d) Procurement Oversight:

22 The Governance Committee shall approve and monitor all contracts
23 for goods and services necessary for the operations of the House of
24 Representatives.

1 (e) Page Program:

2 The Governance Committee shall promulgate rules and guidelines
3 for the Page program.

4 1.8 - Election of Floor Leader

5 (a) The House of Representatives shall elect a Floor Leader
6 from among its members by majority vote. This election shall take
7 place immediately following approval of these rules or at such other
8 times as may be necessary to fill a vacancy.

9 (b) To be eligible for election as Floor Leader, a member must
10 not have previously served in the same leadership position for more
11 than two legislative sessions. For the purposes of this rule, a
12 legislative session is defined as a single-year, regular session of
13 the House as provided in Article V, Section 26 of the Oklahoma
14 Constitution.

15 (c) No member shall be eligible for election to any leadership
16 position during the same legislative session in which they vacated
17 the same position due to term limitations.

18 (d) The Floor Leader shall serve at the pleasure of the House
19 and may be removed from their position by a majority vote of the
20 membership at any time.

21 RULE TWO

22 THE SPEAKER

23 2.1 - Presiding Officer
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1 (a) The Speaker of the House, or a designee, shall preside over
2 the House during legislative sessions.

3 (b) The Speaker may designate any other member of the House to
4 serve as the presiding officer, but such designation shall not last
5 beyond that day's adjournment.

6 2.2 - Voting Rights of the Speaker

7 The Speaker shall have the same right as other members to vote
8 and may not delegate the casting of their vote to another person.

9 2.3 - Ceremonial Duties

10 The Speaker shall serve as the ceremonial representative of the
11 House, representing the body at official functions and events as
12 needed.

13 2.4 - Preservation of Order and Decorum

14 The Speaker shall preserve order and decorum. In case of any
15 disturbance or disorderly conduct in the Hall of the House of
16 Representatives or in other areas of the Capitol assigned to the
17 House, the Speaker shall have the power to order the Hall of the
18 House of Representatives or areas of the Capitol assigned to the
19 House to be cleared or direct any other action necessary to preserve
20 order and decorum.

21 2.5 - Speaker to Sign Bills, Resolutions, and Papers

22 (a) The Speaker, or a member of the House designated by the
23 Speaker, shall sign all bills and resolutions passed by the
24 Legislature.
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1 1. The signatures required by this section shall be executed
2 either by physical signature or by electronic signature as
3 determined by the Speaker.

4 2. The certifications required by this section shall be made
5 while the House is in session and shall be made a matter of record
6 in the House Journal.

7 (b) The Speaker shall sign all subpoenas, warrants, writs,
8 vouchers for expenditures chargeable to the House, contracts binding
9 upon the House, or other papers issued by the House. The Speaker
10 may delegate the authority to sign papers authorizing payments and
11 other papers of an administrative nature.

12 RULE THREE

13 THE SPEAKER PRO TEMPORE

14 3.1 - Convening

15 (a) In the absence of the Speaker, the Speaker Pro Tempore, as
16 presiding officer, shall convene the House of Representatives on the
17 day and at the hour to which the House was adjourned on the previous
18 legislative day.

19 (b) Upon taking the chair, the Speaker Pro Tempore shall call
20 the House to order and, except in the absence of a quorum, proceed
21 under the order of business adopted by the House.

22 (c) In the absence of the Speaker, the Speaker Pro Tempore may
23 designate any other member of the House to serve as the presiding
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1 officer, but such designation shall not last beyond that day's
2 adjournment.

3 3.2 - Duties

4 The Speaker Pro Tempore shall perform the duties of Speaker in
5 the absence of the Speaker.

6 3.3 - Succession

7 (a) If, while the House is meeting in regular or special
8 session, the office of Speaker becomes vacant fifteen (15) calendar
9 days or more prior to the date of sine die adjournment, the Speaker
10 Pro Tempore shall serve as Acting Speaker of the House until a new
11 Speaker is elected, which election shall be set by the Acting
12 Speaker and shall be carried out no later than fifteen (15) calendar
13 days after the day of the vacancy. If the office of Speaker becomes
14 vacant less than fifteen (15) calendar days prior to the date of
15 sine die adjournment, the Speaker Pro Tempore shall accede to the
16 office of Speaker of the House continuing as Speaker until the
17 conclusion of the present term of office, as established in 14 O.S.,
18 Section 145, unless the House shall decide otherwise by electing
19 another member Speaker of the House pursuant to Article V, Section
20 29 of the Oklahoma Constitution. In the event the office of Speaker
21 becomes vacant after the organizational session required in Article
22 V, Section 26 of the Oklahoma Constitution but before the first
23 Monday in February of the same year, no election for the office of
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1 Speaker shall be held prior to the time the House convenes at twelve
2 o'clock noon on the first Monday in February.

3 (b) When only acting as Speaker pursuant to paragraph (a) of
4 this section, the Speaker Pro Tempore shall not exercise the powers
5 of appointment provided to a Speaker of the House by statute or by
6 House or Joint Rule and shall not be considered the Speaker of the
7 House within the meaning of Article VI, Section 15 of the Oklahoma
8 Constitution establishing the line of succession to the Governor.
9 Upon accession to the office of Speaker of the House, under
10 paragraph (a) of this section, the Speaker Pro Tempore shall take
11 the oath of office as Speaker of the House and shall file said oath
12 with the office of the Secretary of State and shall be authorized to
13 exercise all authority granted to the Speaker of the House under law
14 or by House or Joint Rule including, but not limited to, the powers
15 of appointment and inclusion in the line of succession to the office
16 of Governor as provided by Article VI, Section 15 of the Oklahoma
17 Constitution.

18 (c) If the House is not meeting in regular or special session
19 and the office of Speaker becomes vacant due to death or
20 resignation, the Speaker Pro Tempore shall become Speaker of the
21 House and shall be authorized to exercise all authority granted to
22 the Speaker of the House under law or by House or Joint Rule
23 including, but not limited to, the powers of appointment and
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1 inclusion in the line of succession to the office of Governor as
2 provided by Article VI, Section 15 of the Oklahoma Constitution.

3 (d) Upon accession to the office of Speaker of the House under
4 paragraph (c) of this section, the member in so doing shall continue
5 as Speaker until such time as the House convenes for the first
6 legislative day of the next regular or special session, or until the
7 conclusion of the present term of office, as established in 14 O.S.,
8 Section 145, whichever occurs first, unless earlier removed from
9 office under the provisions of 51 O.S., Section 24.1.

10 (e) The Speaker Pro Tempore, upon becoming Speaker of the House
11 by operation of paragraph (c) of this section, shall take the oath
12 of office as Speaker of the House and shall file said oath with the
13 office of the Secretary of State.

14 (f) If the Speaker shall become incapable of performing the
15 duties pertaining to the office of Speaker of the House for reasons
16 other than death or resignation, when the House is not meeting in
17 regular or special session, the powers and duties of the Speaker of
18 the House shall be discharged by the Speaker Pro Tempore as Acting
19 Speaker until the incapacity shall cease. When acting as Speaker
20 pursuant to this provision, the Speaker Pro Tempore shall not
21 exercise the Speaker's powers of appointment nor shall the Speaker
22 Pro Tempore be included in the line of succession to the office of
23 Governor, as provided by Article VI, Section 15 of the Oklahoma
24 Constitution, unless he or she transmits a written declaration
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1 establishing the nature of the Speaker's incapacity to perform the
2 duties of the office of Speaker of the House to the members of the
3 House of Representatives and the Chief Clerk of the House. Upon
4 receipt of such a written declaration, the Chief Clerk of the House
5 shall notify the President Pro Tempore of the Senate, the Governor,
6 and the Chief Justice of the Oklahoma Supreme Court. Thereafter,
7 when the elected Speaker transmits to the Speaker Pro Tempore and
8 the Chief Clerk of the House his or her written declaration that no
9 such incapacity exists, he or she shall resume the powers and duties
10 of the office of Speaker of the House.

11 (g) Regardless of whether the House is in session, whenever the
12 elected Speaker transmits to the Speaker Pro Tempore and the Chief
13 Clerk of the House a written declaration that he or she is unable to
14 discharge the powers and duties of the office of Speaker of the
15 House, and until he or she transmits to them a written declaration
16 to the contrary, such powers and duties shall be discharged by the
17 Speaker Pro Tempore as Acting Speaker. Upon receipt of such a
18 written declaration, the Chief Clerk of the House shall notify the
19 members of the House of Representatives, the President Pro Tempore
20 of the Senate, the Governor, and the Chief Justice of the Oklahoma
21 Supreme Court. Thereafter, when the Speaker transmits to the
22 Speaker Pro Tempore and the Chief Clerk of the House his or her
23 written declaration that no inability exists, he or she shall resume
24 the powers and duties of the office of Speaker of the House. When
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1 acting as Speaker pursuant to this provision, the Speaker Pro
2 Tempore shall not exercise the Speaker's powers of appointment nor
3 shall the Speaker Pro Tempore be included in the line of succession
4 to the office of Governor, as provided by Article VI, Section 15 of
5 the Oklahoma Constitution.

6 RULE FOUR

7 DUTIES OF HOUSE OFFICERS AND EMPLOYEES

8 4.1 - Administrator of the House

9 (a) The Administrator of the House shall oversee the day-to-day
10 operations and management of House employees.

11 (b) The Administrator shall act under the direction of the
12 Governance Committee and implement policies and procedures
13 established by the committee.

14 (c) The duties of the Administrator shall include:

15 1. Supervising all non-legislative employees of the House,
16 including hiring, training, performance evaluations, and, when
17 necessary, disciplinary actions or terminations;

18 2. Coordinating the logistical needs of the House, including
19 office assignments, supply management, and maintenance of
20 facilities;

21 3. Developing and implementing operational policies in
22 consultation with the Governance Committee;

23 4. Managing the preparation and execution of the annual budget
24 approved by the Governance Committee;

1 5. Ensuring compliance with all applicable laws, regulations,
2 and internal rules regarding employment and operations; and

3 6. Serving as a liaison between the Governance Committee, the
4 Speaker, and House employees to ensure consistent communication and
5 alignment on administrative matters.

6 (d) The Administrator shall regularly report to the Governance
7 Committee regarding the state of House operations and recommend
8 improvements or actions as needed to enhance efficiency and
9 effectiveness.

10 (e) The Administrator shall not have authority over legislative
11 decisions, parliamentary rulings, or matters directly assigned to
12 the Chief Clerk, Chief Sergeant at Arms, or Chief Parliamentarian.

13 4.2 - Chief Clerk of the House

14 (a) The Chief Clerk of the House shall be responsible for:

- 15 1. Publication of all House calendars and agendas;
- 16 2. Publication of bills, resolutions, and amendments;
- 17 3. Publication of standing committee reports, special committee
18 reports, and conference committee reports; and
- 19 4. Preparation, indexing, and publication of electronic and
20 tangible versions of the House Journal.

21 (b) The Chief Clerk of the House shall have custody of and be
22 responsible for the safekeeping of all bills and resolutions pending
23 in the House at the final adjournment of the First Regular Session
24 of the Legislature.

1 (c) All official papers, records, reports, testimony presented,
2 and other materials belonging to the House shall be entrusted to the
3 care and custody of the Chief Clerk of the House.

4 (d) Official copies of all bills and resolutions and other
5 materials as designated by the Speaker shall not be removed from the
6 Office of the Chief Clerk for any purpose except upon order of the
7 Speaker.

8 (e) Communications shall be prepared and signed by the Chief
9 Clerk of the House under the direction of and in the name of the
10 Speaker.

11 (f) The Chief Clerk of the House of Representatives shall be
12 the guardian of electronic signatures for the House of
13 Representatives and shall be authorized to make determinations as to
14 validity and authenticity of electronic signatures.

15 (g) If transmitting bills, resolutions, or messages
16 electronically to the Senate, Governor, or Secretary of State, the
17 Chief Clerk of the House shall establish safeguards to protect
18 against unauthorized users.

19 4.3 - Chief Sergeant At Arms

20 (a) It shall be the duty of the Chief Sergeant at Arms to
21 attend the House during each day's session, to maintain order under
22 the direction of the presiding officer, and to execute the commands
23 of the House.

1 (b) The Chief Sergeant at Arms shall have charge of the Chamber
2 during the sessions, and see that the Chamber is kept in order and
3 at all times ready for use by the House.

4 (c) The Chief Sergeant at Arms shall, fifteen (15) minutes
5 before the House is to convene, clear the House Floor, anterooms of
6 the House Floor, and House Lounge of all unauthorized persons, as
7 defined in Rule 5, and shall see that no unauthorized persons enter
8 said areas while the House is in session.

9 4.4 - Chief Parliamentarian

10 (a) The Chief Parliamentarian, under the direction of the
11 Governance Committee, shall have general charge and supervision over
12 the legislative procedure of the House.

13 (b) The Chief Parliamentarian shall, at the direction of the
14 Speaker, assist the Speaker in publishing a volume of substantive
15 parliamentary rulings.

16 4.5 - Chaplain

17 A Chaplain shall attend the commencement of each day's session
18 of the House, open the session with prayer, and may be allotted five
19 (5) minutes during the Thursday session for the purpose of
20 delivering remarks to the House.

21 RULE FIVE

22 PRIVILEGES OF THE FLOOR AND THE ANTEROOMS

23 5.1 - Floor Privileges
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1 (a) The following persons shall be entitled to privileges of
2 the Floor when the House is in session:

3 1. Members of the House;

4 2. Members of the Senate;

5 3. Former members of the House except as otherwise provided in
6 Section 5.3 of this Rule;

7 4. The Governor, except during consideration of a motion to
8 override the veto of the Governor;

9 5. Employees of the House and Senate as designated by the
10 Governance Committee; and

11 6. Children or grandchildren of members for the purpose only of
12 introduction from the member's desk.

13 (b) Except as permitted in paragraph (a) of this section, no
14 other person, except upon formal invitation by the House of
15 Representatives, shall enter upon the Floor when the House is
16 convened in session.

17 (c) The Governance Committee may revoke the floor privileges
18 for any persons granted privileges by paragraphs (a) and (b) except
19 for members of the House.

20 5.2 - Anterooms of the House Chamber

21 (a) While the House is in session, no persons other than those
22 entitled to privileges of the Floor, members of the immediate
23 families of House members, and House employees authorized by the
24 Governance Committee shall be admitted to the House Lounge and
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1 anteroom located at the west end of the House Floor or into the
2 anteroom located at the east end of the House Floor, except at the
3 express invitation of a member, provided the member is present.

4 (b) The Governance Committee may prescribe additional policies
5 restricting use of the House Lounge and any rooms adjoining the
6 lounge or the House Chamber.

7 5.3 - Former Members

8 (a) Except as authorized by the Governance Committee, no former
9 member of the House or Senate who is an officer or employee in the
10 executive branch of state government or who is registered or
11 required to be registered as a lobbyist under the Ethics Commission
12 Act shall be entitled to privileges of the Floor when the House is
13 convened in session.

14 (b) No former member when present on the House Floor pursuant
15 to paragraph (a) of this section shall attempt to influence the
16 passage or failure of any pending motion or legislation.

17 5.4 - House Parking

18 When the House is convened in regular or special session, no
19 registered lobbyist under the Ethics Commission Act shall be
20 permitted to park in the parking areas of the Capitol grounds
21 allocated to the House of Representatives.

22 5.5 - Presentations on House Floor

1 Except as authorized by the Governance Committee, no member
2 shall schedule more than five (5) congratulatory presentations on
3 the House Floor during a Regular Session of the biennium.

4 RULE SIX

5 BILLS AND RESOLUTIONS

6 6.1 - Definition of the Term "Bill"

7 The term "bill", as used in these Rules, shall mean proposed
8 legislation which in order to become law must pass through the
9 Legislature according to the procedures established by the Oklahoma
10 Constitution, including consideration by the Governor. The term
11 shall include proposed laws of a general nature and proposed special
12 or local laws. The procedures of these Rules applicable to the
13 introduction and passage of bills shall also apply to the
14 introduction and passage of joint resolutions.

15 6.2 - Filing Deadline

16 The filing deadlines for introduction of bills and joint
17 resolutions shall be established in consultation between the House
18 of Representatives and the Senate.

19 6.3 - Numbering

20 (a) Bills and joint resolutions introduced in the Second
21 Regular Session of a Legislature shall be numbered consecutively
22 with the last bill and joint resolution, respectively, introduced in
23 the First Regular Session of the same Legislature.
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1 (b) Simple and concurrent resolutions introduced in the Second
2 Regular Session of a Legislature shall be numbered consecutively
3 with the last simple and concurrent resolution, respectively,
4 introduced in the First Regular Session of the same Legislature.

5 6.4 - Introduction

6 (a) All bills and resolutions shall be accompanied by the name
7 or names of the member or members introducing the bill or
8 resolution, shall have a title stating the subject matter contained
9 therein and shall include the request number assigned to the bill or
10 resolution by the staff of the House.

11 (b) Except as provided in paragraph (c) of this section, no
12 member of the House of Representatives shall be the principal author
13 of more than eight (8) House bills or joint resolutions during a
14 session of the Legislature.

15 (c) The provisions of paragraph (b) of this section shall not
16 apply to:

17 1. Measures containing budgetary matters of which the principal
18 author is the Chairperson of the Appropriations and Budget Committee
19 of the House;

20 2. Measures related to legislative apportionment of which the
21 principal author is the Chairperson of the Redistricting Committee
22 of the House;

23 3. Bills introduced for the purpose specified in 75 O.S.,
24 Section 23.1;

1 4. Measures introduced for the purpose of disapproving or
2 approving agency rules pursuant to the Administrative Procedures
3 Act;

4 5. Bills introduced for the purpose of implementing the
5 Oklahoma Sunset Law;

6 6. Bills that only repeal or delete, without substantive
7 replacement, provisions of the Oklahoma Statutes;

8 7. Bills that carry over from the First Regular Session to the
9 Second Regular Session pursuant to Rule 6.9; and

10 8. Simple or concurrent resolutions.

11 (d) Each member shall have the right to designate up to two (2)
12 of the eight (8) bills they are permitted to sponsor as "Priority
13 Bills." The member must designate a Priority Bill at the time of
14 filing or within five (5) legislative days of the bill's referral to
15 a committee. Priority designation may not be transferred or
16 reassigned to another bill once submitted.

17 6.5 - Authorship

18 (a) Principal Author - A House bill or resolution may have only
19 one Principal Author and shall be the Member that is listed as the
20 Principal Author on a bill or resolution.

21 (b) Author - An Author is a Member who authors a House bill or
22 resolution prior to the introduction of the House bill or
23 resolution.

1 (c) Coauthor - A Coauthor is a Member who authors a House bill
2 or resolution after the introduction of the House bill or
3 resolution.

4 6.6 - Principal Senate Author of a House Bill or Resolution

5 (a) While a House bill, joint resolution, or concurrent
6 resolution is within the physical control of the House, the
7 principal House author of the bill or resolution shall have full and
8 complete discretion in determining who the principal Senate author
9 of the bill or resolution shall be.

10 (b) No bill or resolution lacking a principal Senate author
11 shall be scheduled for Floor consideration except that the
12 withdrawal of the principal Senate author, after the bill or
13 resolution is scheduled for Floor consideration, shall not preclude
14 the House from considering the bill or resolution.

15 6.7 - Procedures Governing Simple and Concurrent Resolutions

16 (a) Except as exempted by paragraph (b) of this section, the
17 following classes of simple and concurrent resolutions shall lie
18 over one (1) legislative day after introduction, after which they
19 may be called up for consideration:

20 1. Resolutions requesting information from any of the executive
21 or judicial departments, from county and municipal officers, or from
22 corporate entities or persons; or

23 2. Resolutions giving rise to debate.

1 (b) The following classes of simple and concurrent resolutions
2 may be taken up the same legislative day they are introduced:

3 1. Resolutions relating to business immediately before the
4 House;

5 2. Resolutions relating to business of the day on which they
6 may be offered;

7 3. Resolutions reported from the House Rules Committee
8 proposing adoption of a special rule or rules; or

9 4. Resolutions relating to adjournment or recess.

10 (c) Upon taking up a motion to adopt a simple or concurrent
11 resolution, said motion shall be subject to amendment and debate.

12 (d) A motion to amend shall be in order immediately but
13 amendments proposed to simple and concurrent resolutions shall be
14 electronically submitted to the Office of the Chief Clerk prior to
15 consideration by the House.

16 (e) The House shall not consider any proposed amendments not
17 germane to the subject of a simple or concurrent resolution under
18 consideration.

19 (f) Debate on the question of adoption of a simple or
20 concurrent resolution shall be limited to thirty (30) minutes,
21 equally divided between the proponents and opponents of the
22 resolution, provided that no member speak for more than ten (10)
23 minutes.
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1 (g) Five (5) minutes of the time allocated to the proponents of
2 the resolution shall be reserved to the principal author, and the
3 principal author shall have the right to close the debate.

4 (h) Any simple or concurrent resolution may be referred by the
5 Governance Committee to an appropriate committee.

6 6.8 - Final Action

7 (a) The following action shall constitute final action on any
8 bill or resolution:

9 1. Committee recommendation of "Do Not Pass";

10 2. If a motion to reconsider the vote on Third Reading or
11 Fourth Reading fails to prevail or expires;

12 3. If a motion to table the motion to reconsider prevails; or

13 4. If a vote is taken on Third Reading or Fourth Reading and no
14 notice is served to reconsider the vote.

15 (b) If final action is such as to defeat a bill or resolution,
16 no other bill or resolution having the same effect and covering the
17 same specific subject matter shall be considered by the House of
18 Representatives during either session of the current Legislature.

19 6.9 - Carryover Bills and Joint Resolutions

20 Any bill or joint resolution pending in the House at the sine
21 die adjournment of the First Regular Session of a Legislature shall
22 carry over to the Second Regular Session with the same status as if
23 there had been no adjournment; provided, however, that this Rule
24

1 shall not apply to bills and joint resolutions pending in a
2 conference committee at the time of sine die adjournment.

3 6.10 - Special or Local Laws

4 The House of Representatives shall not consider proposed local
5 or special legislation on subjects prohibited by the Oklahoma
6 Constitution.

7 RULE SEVEN

8 COMMITTEES

9 7.1 - Definitions

10 (a) A standing committee is a committee appointed by the
11 Governance Committee pursuant to Rule 1.3 which continues as a
12 distinct entity for the duration of the biennium unless dissolved by
13 the Speaker.

14 (b) A standing subcommittee is a subcommittee appointed by the
15 Governance Committee pursuant to Rule 1.8 which exercises oversight
16 or other specific authority over matters of spending or
17 appropriations and reports directly to a standing committee of
18 appropriations.

19 (c) A special committee is a committee appointed by the
20 Governance Committee pursuant to Rule 1.3 which carries out a
21 particular task defined at the time of the committee's creation and
22 appointment. Upon completion of the task assigned to the special
23 committee, the special committee is immediately dissolved.

24 7.2 - Election of Chairperson and Vice Chairperson
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1 (a) Each committee shall elect a Chairperson and Vice
2 Chairperson from among its members by a majority vote of the
3 committee's membership. The Chairperson shall preside over the
4 committee's meetings, and the Vice Chairperson shall assist and
5 assume the duties of the Chairperson in the event of the
6 Chairperson's absence or incapacity.

7 (b) Vacancies in the position of Chairperson or Vice
8 Chairperson shall be filled by a majority vote of the committee's
9 membership. The election to fill such vacancies shall take place at
10 the next scheduled meeting following the occurrence of the vacancy.

11 (c) A committee may, by a majority vote of its membership,
12 declare the position of Chairperson or Vice Chairperson to be
13 vacated. Upon such declaration, the committee shall immediately
14 elect a replacement Chairperson or Vice Chairperson in the same
15 meeting.

16 (d) The results of all elections for Chairperson or Vice
17 Chairperson shall be entered into the House Journal.

18 7.3 - Timing, Location, Deadlines and Public Access of Meetings

19 (a) The Governance Committee shall determine the dates for
20 committee deadlines within the General Order periods of the
21 biennium.

22 (b) Committees shall meet at the call of the committee Chair
23 within the dates, times, and locations designated by the Governance
24 Committee.

1 (c) No committee shall sit during a floor session of the House
2 without special leave from the Governance Committee.

3 (d) All meetings of all committees shall be open to the public,
4 subject to the authority of the chairperson to maintain order and
5 decorum. A chairperson, with the approval of the Governance
6 Committee, may close a committee meeting or portion thereof, and the
7 record of such meeting may not disclose the identity of the witness
8 appearing before the committee, only when necessary to preserve
9 physical security, including the protection of a witness.

10 CHAPTER A. STANDING AND SPECIAL COMMITTEES

11 7.4 - Authority of the Chair

12 (a) All standing and special committees and subcommittees shall
13 be governed by the House Rules applicable to committee proceedings.

14 (b) Chairpersons shall ensure the efficient operation of the
15 committees or subcommittees. Such authority shall include:

16 1. Presiding over the committees or subcommittees;

17 2. Establishing the calendar for the committees or
18 subcommittees;

19 3. Recognition of members or presenters;

20 4. Deciding all questions of procedure in the committees or
21 subcommittees, subject to appeal; and

22 5. Determining the order in which legislation is considered.

23 Consent calendars shall not be utilized in committees or
24 subcommittees.
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1 (c) The chairperson shall exercise all authority necessary to
2 maintain order and decorum, including the authority to require all
3 persons present to silence all electronic devices and to request the
4 Sergeant at Arms to clear the committee room of a person or persons
5 causing disruption.

6 (d) In case of a chairperson's absence, the vice-chairperson
7 shall assume all duties of the chairperson until the chairperson's
8 return or replacement.

9 (e) The chairperson shall cause to be created an official
10 report recording the ayes and the nays as required by Rule 7.7.

11 (f) No person shall address the committee unless first
12 recognized by the chairperson for that purpose and no persons other
13 than members of the House shall be recognized to offer debate.

14 (g) All motions offered in a committee or subcommittee meeting
15 shall require a second to receive further consideration.

16 (h) A committee or subcommittee may only take up bills or
17 resolutions for consideration if a quorum of the committee or
18 subcommittee is present. A quorum is a majority of the members of
19 the committee or subcommittee.

20 (i) When a bill or resolution is taken up for consideration,
21 the principal House author or another member designated by the
22 principal House author shall be recognized for explanation of the
23 bill or resolution if he or she so desires. In the event the
24 chairperson of the committee is presenting the measure under
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1 consideration, the chairperson shall not also preside over the
2 committee while his or her bill or resolution is under
3 consideration.

4 (j) The House author shall be given the opportunity to answer
5 questions put by members of the committee or other persons
6 recognized by the chairperson.

7 (k) The chairperson shall provide opportunity for presentation
8 of amendments to the bill or resolution by the House author, any
9 member of the committee, or any other member of the House, as
10 governed by Rule 7.6.

11 (l) Amendments shall be considered in the order they appear in
12 the bill or resolution, or in the order they are presented to the
13 committee. The chairperson shall resolve any conflict resulting
14 from claimed priority of presentation.

15 (m) The author of an amendment shall explain the amendment and
16 be afforded the opportunity to answer questions about the amendment
17 put by members of the committee, the author of the bill or
18 resolution, or other persons recognized by the chairperson.

19 (n) The chairperson may recognize any person for comment on the
20 proposed legislation or amendments. The chairperson may limit the
21 amount of time for any such comment.

22 (o) Any questions of procedure not provided for within these
23 Rules shall be governed by the ruling of the chairperson. In making
24 his or her ruling, the chairperson shall rely upon the latest
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1 edition of Mason's Manual of Legislative Procedure. Where a
2 conflict exists between a provision within these Rules and a
3 provision within Mason's Manual of Legislative Procedure, the House
4 Rule shall control.

5 (p) Any member may rise to a point of order against any other
6 member when, in the member's opinion, such member is proceeding out
7 of order. The member raising the point of order must cite the
8 specific rule the member believes is in conflict. Such point of
9 order shall be decided by the presiding officer without debate.

10 (q) The decisions of the Chair on questions of procedure and
11 points of order shall be subject to appeal as follows:

12 1. An appeal must be lodged immediately;

13 2. An appeal shall not be raised by anyone other than a member
14 of the committee or subcommittee wherein such a question arises;

15 3. An appeal must be seconded by two other members of the
16 committee or subcommittee to receive further consideration;

17 4. All appeals shall be decided without debate, except that the
18 member taking said appeal shall be afforded one (1) minute in which
19 to state the reasons for the member's appeal and the Chair may state
20 the reasons for the Chair's decision; and

21 5. No ruling of the Chair shall be overturned except upon a
22 majority of the members of the committee or subcommittee voting in
23 the negative upon the question: "Shall the decision of the Chair be
24 the decision of the committee [or subcommittee]".
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1 (r) The chairperson of a full committee may refer to a
2 subcommittee or reassign from a subcommittee any legislation,
3 proposal or inquiry; provided, however, no subcommittee shall be
4 permitted to report directly to the House, but rather shall report
5 to the full committee.

6 (s) All legislation originating in the House which is
7 recommended by a committee to the full House shall contain a
8 complete Title and an Enacting or Resolving Clause.

9 (t) The committee or subcommittee chairperson shall sign all
10 reports required or permitted by these Rules. The committee
11 chairperson shall sign all subpoenas as permitted by Rule 7.13, but
12 shall not sign any subpoena prior to signature by the Speaker of the
13 House.

14 (u) Priority Bills, as designated by the author of the bill,
15 must be scheduled for a hearing by the chairperson of the committee
16 to which the bill is assigned. At the request of the author, the
17 chairperson shall prioritize the hearing of Priority Bills above all
18 other measures not similarly designated as Priority Bills.

19 7.5 - Notice of Meetings

20 (a) All committees and subcommittees shall provide at least
21 forty-eight (48) hours notice of a meeting. Notice of the meeting
22 shall be published through an appropriate public medium such as the
23 House website or electronic mail, unless notice requirement is
24 waived by the Governance Committee.
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1 (b) A notice shall state the date, time, and place of a meeting
2 and shall include a listing and sufficient title for identification
3 of any and all bills to be considered by the committee or
4 subcommittee holding the meeting. The measure's principal author
5 and the members of the committee or subcommittee shall be provided
6 separate notice.

7 (c) If a committee or subcommittee is scheduled for a regular
8 meeting, but does not plan to meet, a notice stating that no meeting
9 is to be held shall be posted.

10 (d) Bills or resolutions published on a meeting notice but not
11 considered shall not be taken up in a subsequent committee meeting
12 unless said bills or resolutions are listed on the meeting notice
13 announcing the items of business to be considered in the later
14 meeting.

15 7.6 - Amendments

16 (a) Committees and subcommittees may only consider amendments
17 presented in final written form prior to adoption.

18 (b) Any member of the House may offer an amendment to any bill
19 or resolution being considered by any committee or subcommittee and
20 shall be recognized to introduce the amendment. If not a member of
21 the committee or subcommittee, a member who offers an amendment must
22 comply with the amendment filing deadline of this Rule and be
23 present at the meeting at which the amendment is considered. If the
24

1 member is not present, the amendment may only be considered if taken
2 up and offered by a member of the committee or subcommittee.

3 (c) Any member offering an amendment, including a member of the
4 committee or subcommittee, must submit the proposed amendment in
5 electronic form to the chairperson by 4:30 p.m. the legislative day
6 before the meeting of the committee or subcommittee. The
7 chairperson may, at his or her discretion, waive or set a later
8 deadline than contained in this Rule.

9 (d) Amendments offered to any House bill or resolution under
10 consideration by a committee or subcommittee shall be germane to the
11 subject of the introduced bill or resolution. Amendments offered to
12 any Senate bill or resolution under consideration by a committee or
13 subcommittee shall be germane to the subject of the engrossed
14 version of the Senate bill or resolution.

15 (e) When considering a measure section by section, a motion to
16 strike a section when such section is under individual consideration
17 shall not be subject to the time constraints established by this
18 Rule for consideration of committee amendments.

19 (f) When considering a measure section by section, the Title or
20 Enacting or Resolving Clause of a bill or joint resolution may not
21 be stricken.

22 (g) Amendments approved by any committee shall be incorporated
23 into the bill or resolution the same as if included in the
24 introduced bill or resolution.

1 7.7 - Voting

2 (a) All votes in committees or subcommittees shall be conducted
3 in open public meetings of that committee, except that two-thirds
4 (2/3) of the members of any standing or special committee, may
5 report a bill or resolution out of committee by signing a written
6 report. If a written report is prepared by a member other than the
7 chairperson of the committee, a written notice that a report is
8 being prepared shall be given to the chairperson prior to the
9 circulation of the report for signatures.

10 (b) Only the vote on recommendation for final passage out of
11 committee to the full House concerning a bill or resolution shall be
12 by recorded vote. Recommendation for final passage out of
13 committee, such motion need only receive a majority of those voting,
14 a quorum being present.

15 (c) As used in this section, "recommendation for final passage
16 out of committee" means a "Do Pass", "Do Pass as Amended", or a "Do
17 Not Pass" motion. A "Do Pass" motion takes precedence over any
18 other motions for final passage.

19 (d) Only those committee members present may vote on any
20 matter. No person shall cast a vote on behalf of any committee
21 member eligible to vote in any House committee.

22 7.8 - Committee Recommendations

23 (a) When any committee returns a bill or resolution with the
24 recommendation of "Do Pass" or "Do Pass as Amended", the bill or
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1 resolution shall be published on the House Calendar in numerical
2 order by bill or resolution number under the heading "Bills on
3 General Order" or "Joint Resolutions on General Order".

4 (b) If a committee does not return a bill or resolution with
5 the recommendation of either "Do Pass", "Do Pass as Amended", or "Do
6 Not Pass", the bill or resolution shall remain the property of the
7 committee, unless the bill or resolution is placed directly on the
8 House Calendar by the Governance Committee or is discharged pursuant
9 to Rule 7.7 or 7.12.

10 7.9 - Final Action When any committee returns a bill or
11 resolution with the recommendation of "Do Not Pass", this shall
12 constitute final action only if the recommendation was adopted by a
13 majority of the members of the committee.

14 7.10 - Petition for Committee Hearing

15 (a) After assignment to a standing or special committee, the
16 principal author of a bill or resolution shall be entitled to have
17 such bill or joint resolution considered by a vote of the committee
18 at least four (4) legislative days prior to the final date for Third
19 Reading in either regular session. Such a petition must be
20 electronically signed by a majority of the members of the committee.
21 Ex officio members of a committee may electronically sign such
22 petitions and shall count towards the necessary signatures as
23 required by this section.

1 (b) The petitions provided for by this section shall be
2 electronically submitted to the Chief Clerk of the House. The Chief
3 Clerk shall determine if the petition contains the necessary
4 signatures. If the petition contains the necessary signatures, the
5 Chief Clerk shall forward the petition to the appropriate committee
6 chair.

7 7.11 - Bill Summary

8 (a) All bills and joint resolutions shall be accompanied by a
9 bill summary and, if adoption of the measure will have a fiscal
10 impact, including the affecting of revenues, expenditures or fiscal
11 liability, the summary shall contain a fiscal analysis. The bill
12 summary shall include a description of any repealers contained in a
13 bill or joint resolution. The fiscal analysis contained within a
14 bill summary shall state the estimated increase or decrease in
15 revenues or expenditures and the present and future fiscal
16 implications of the bill, if applicable.

17 (b) All bills affecting any retirement system authorized by law
18 shall be accompanied by a bill summary which shall include an
19 estimate of the cost and actuarial analysis of the measure upon
20 being reported favorably by any standing committee unless the
21 actuarial analysis for the bill is governed by the Oklahoma Pension
22 Legislation Actuarial Analysis Act. The estimate and actuarial
23 analysis shall be prepared by an actuary engaged by the House of
24 Representatives.

1 (c) If any measure of the type delineated in paragraphs (a) and
2 (b) of this section is scheduled for floor consideration without a
3 bill summary having been prepared, it shall be the right of any
4 member to raise a point of order on the Floor and the presiding
5 officer may, in his or her discretion, withdraw the measure from
6 further consideration until a summary is made available.

7 (d) The accuracy of the bill summary or a fiscal or actuarial
8 analysis contained within the bill summary shall not be a basis for
9 a point of order under these Rules.

10 (e) The principal House author may publish what he or she
11 believes to be the "legislative intent" of the measure in question.
12 Such a document shall not be drafted by persons employed within the
13 Legal, Fiscal, or Research Divisions of the House Staff; however,
14 the principal House author may consult with such employees as
15 needed.

16 7.12 - Discharge from Committee

17 (a) Any bill or resolution may be discharged from any standing
18 committee of the House upon a request electronically signed by a
19 majority of the members of the House.

20 (b) The bill or resolution in question shall be identified on
21 the face of the petition and an electronic copy of the measure shall
22 be attached to the discharge petition.

23 (c) The request for discharge of a bill or resolution and the
24 attached measure shall be electronically submitted to the Chief
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1 Clerk of the House. No other person except the principal House
2 author of the measure in question shall submit a discharge petition
3 to the Chief Clerk. The Chief Clerk shall determine if the
4 discharge petition contains the necessary signatures as required by
5 this section. If the discharge petition contains the necessary
6 signatures, the Chief Clerk shall forward the petition to the
7 Speaker of the House, or designee.

8 (d) Upon receipt of the discharge petition from the Chief Clerk
9 of the House, the Speaker of the House, or designee, shall place the
10 bill or resolution on the daily House floor agenda. The Chief Clerk
11 of the House shall cause the discharge petition, along with the
12 attached measure, to be published upon the House website.

13 (e) The Speaker of the House, or designee, shall not place a
14 bill or resolution on the daily House floor agenda if the discharge
15 petition pertaining to the bill or resolution was filed after 12:00
16 noon on the Tuesday immediately prior to the final date for Third
17 Reading in either regular session.

18 7.13 - Oversight Powers and Responsibilities of Committees and
19 Subcommittees

20 (a) Committees and subcommittees are authorized:

21 1. To maintain a continuous review of the work of the state
22 agencies concerned with their subject areas and the performance of
23 the functions of government within each subject area;

1 2. To invite public officials, public employees, and private
2 individuals to appear before the committees or subcommittees to
3 submit information;

4 3. To request reports from departments and agencies performing
5 functions reasonably related to the committees' jurisdictions;

6 4. To complete the interim projects assigned by the Governance
7 Committee; and

8 5. To conduct such other business as directed by the Governance
9 Committee.

10 (b) Each committee or subcommittee has the reasonable right and
11 authority to inspect and investigate the books, records, papers,
12 documents, data, operation, and physical plant of any public agency
13 in this state.

14 (c) The chairperson, vice-chairperson, or a member designated
15 by the chairperson or vice-chairperson may administer all oaths and
16 affirmations to witnesses who appear before such committees to
17 testify in any matter requiring evidence.

18 (d) In order to carry out the duties of the committee, and its
19 subcommittees, the chairperson of each committee with approval of
20 the Governance Committee, may issue subpoenas and other necessary
21 process to compel the attendance of witnesses either before the
22 committee or subcommittee or at deposition and the production of any
23 books, letters, or other documentary evidence required by such
24 committee.
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1 (e) In the event a committee must subpoena a witness or
2 witnesses, or otherwise subpoena production of documents, materials,
3 or other evidence, such subpoenas shall be limited to matters
4 reasonably related to the areas of legislative responsibility
5 delegated to the committee and shall be within the reasonable scope
6 of the committee's investigation.

7 (f) If the committee shall require the deposition of witnesses,
8 either residing within or without the state, such depositions shall
9 be taken in the manner prescribed by law for the taking of
10 depositions in civil actions in the district courts. Witnesses
11 shall be paid the same fees and mileage as are paid in civil cases
12 in district courts.

13 CHAPTER B. CONFERENCE COMMITTEES

14 7.14 - Appointment of Conference Committees

15 (a) Standing committees or subcommittees shall serve as the
16 standing conference committees for the consideration of legislation.
17 The conference committee assigned to oversee a bill shall be the
18 standing committee from which the same measure was reported during
19 General Order.

20 (b) Once a measure is in conference, the chairperson of the
21 standing conference committee to which the measure is assigned
22 shall, if requested by the principal author, schedule presentation
23 of the measure.
24
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1 7.15 - Presentation and Signatures on Conference Committee

2 Reports

3 (a) A conference committee report, other than one which
4 proposes only restoration of the Title and/or Enacting Clause or
5 states that conferees are unable to agree, shall be presented to a
6 standing conference committee subject to the following requirements:

7 1. The presentation shall not be scheduled earlier than the
8 next calendar day after electronic publication;

9 2. The presentation shall be made in person;

10 3. No person except the principal House author of the measure
11 shall present the report;

12 4. No member of the standing conference committee shall add
13 their electronic signature to the report until such report is
14 presented in person; and

15 5. The chairperson of the standing conference committee shall
16 determine the procedures of the presentation, except as otherwise
17 specifically provided for in these Rules.

18 (b) Upon being opened for signature by the chairperson of the
19 standing conference committee, a conference committee report which
20 proposes only to restore the Title and/or Enacting Clause of a
21 measure or states that conferees are unable to agree may be
22 electronically signed by members of the standing conference
23 committee.

1 (c) Members of a standing conference committee may add or
2 remove their electronic signatures at any time prior to the time a
3 House conference committee report is closed for submission or
4 withdrawn by the principal House author.

5 (d) Members of a standing conference committee may add or
6 remove their electronic signatures at any time prior to the time a
7 Senate conference committee report ceases to be in possession of the
8 House of Representatives.

9 7.16 - Presentation Before Standing Conference Committee

10 (a) All presentations made before standing conference
11 committees shall be open to the public, subject to the authority of
12 the chairperson to maintain order and decorum.

13 (b) All standing conference committees shall provide reasonable
14 public notice of a presentation.

15 (c) The notice shall state the date, time, and place of a
16 presentation.

17 (d) The notice shall include a listing and sufficient title for
18 identification of the bills to be presented to the standing
19 conference committee.

20 7.17 - Timing of Presentations

21 (a) The chairperson of a conference committee shall schedule a
22 presentation of conference committee reports within the dates,
23 times, and locations designated by the Governance Committee.
24
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1 (b) The chairperson of a conference committee shall not
2 schedule presentation of a proposed conference committee report
3 during a floor session of the House without special leave from the
4 Governance Committee.

5 7.18 - Submission of House Conference Committee Reports

6 Upon receipt of the electronic signatures of a majority of House
7 conferees and the signatures of a majority of Senate conferees, the
8 principal House author may submit the recommended House conference
9 committee report to the Chief Clerk of the House.

10 7.19 - Budget Allocation and Appropriations Process

11 (a) Upon receipt of the certified revenue estimate approved by
12 the State Board of Equalization, the Appropriations and Budget
13 Committee shall, by resolution, allocate the certified revenue among
14 its subcommittees. This resolution shall specify the total amount
15 of appropriation authority each subcommittee is responsible for
16 distributing within its jurisdiction and shall be entered into the
17 House Journal.

18 (b) Each subcommittee of the Appropriations and Budget
19 Committee shall, within the allocation provided under subsection (a)
20 develop a proposal for the distribution of funds to the agencies and
21 programs under its jurisdiction. The subcommittee shall adopt this
22 proposal by resolution, to the Appropriations and Budget Committee
23 which shall also be entered into the House Journal.

1 (c) The subcommittee resolutions adopted pursuant to subsection
2 (b) shall be submitted to the full Appropriations and Budget
3 Committee for consideration.

4 (d) The full Appropriations and Budget Committee shall review
5 each subcommittee resolution and take one of the following actions:

6 1. Incorporate the subcommittee's proposed allocation into
7 General Appropriations legislation, or

8 2. Reject the proposed allocation resolution and return it to
9 the subcommittee for further consideration, with or without
10 recommended amendments.

11 (e) If the full Appropriations and Budget Committee
12 incorporates a subcommittee's resolution into the General
13 Appropriations legislation, the resolution shall serve as the formal
14 record of the committee's action and shall be entered into the House
15 Journal.

16 (f) No later than the committee deadline for reporting bills
17 and resolutions, as specified in Rule 7.3, the Appropriations and
18 Budget Committee shall advance substantive General Appropriations
19 legislation for consideration by the House. This legislation shall
20 reflect the allocations approved by the committee under subsection
21 (a) and incorporate the resolutions adopted by the subcommittees
22 pursuant to subsection (b).

1 (g) The budget allocation process shall be conducted
2 transparently, with all meetings of the Appropriations and Budget
3 Committee and its subcommittees open to the public.

4 RULE EIGHT

5 LEGISLATIVE PROCESS

6 CHAPTER A. FIRST AND SECOND READING

7 8.1 - Reading Defined

8 "Reading" "means the stage of consideration of a bill or joint
9 resolution after reading or publishing of a portion of the title
10 sufficient for identification, as determined by the Speaker.

11 8.2 - First Reading

12 The publication of a bill or joint resolution by its title and
13 bill number in the House Journal shall satisfy the requirements of
14 First Reading.

15 8.3 - Second Reading

16 (a) After the First Reading of a bill or joint resolution, the
17 bill or joint resolution shall be placed on the House Calendar under
18 "Bills on Second Reading" or "Joint Resolutions on Second Reading",
19 as the case may be.

20 (b) Upon the Second Reading of a bill, the bill shall be read
21 by title only, unless the House orders otherwise. It shall then be
22 referred, by resolution of the Governance Committee, to an
23 appropriate committee with jurisdiction over germane policy matters,
24 under the heading "Bills on General Order" or "Joint Resolutions on
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1 General Order," as applicable. The resolution shall be subject to a
2 recorded vote and shall require the approval of a majority of House
3 members present to pass.

4 (c) Measures lacking substantive language shall be assigned to
5 a committee designated to receive them and prior to being scheduled
6 for a committee hearing, substantive language must be electronically
7 filed.

8 (d) No bill or joint resolution on First or Second Reading
9 shall be subject to amendment or debate.

10 8.4 - Management of Legislation and Committee Deadlines

11 (a) The Floor Leader, or designee, shall publish a list of
12 measures to be considered by the House of Representatives, and the
13 Floor Leader, or designee, shall determine the order of their
14 consideration. Priority Bills, as defined under Rule 6.4, shall
15 take precedence over other measures, as outlined in subsection (d).

16 (b) No measure shall be scheduled for consideration unless the
17 measure has been reported from a standing or special committee or is
18 a resolution that has been referred directly to the General Order
19 category of the House Calendar pursuant to Rule 1.3. No measure
20 shall be considered reported from a standing or special committee
21 until the electronically signed committee report is filed with the
22 Chief Clerk of the House.

23 (c) Upon adoption by the House of a motion to commit any
24 measure to the House Rules Committee, a measure so committed shall
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1 not be subsequently returned by the Rules Committee with a favorable
2 recommendation unless accompanied by a Special Rule adopted pursuant
3 to Rule 8.5 prescribing how the measure will be considered by the
4 House. A measure so returned shall not be taken up for
5 consideration prior to the Special Rule required herein being
6 adopted by the House.

7 (d) Once a Priority Bill is reported favorably out of
8 committee, the Floor Leader shall prioritize its scheduling for
9 consideration by the full House. Priority Bills shall be scheduled
10 for consideration before other measures not designated as Priority
11 Bills, consistent with their designation under Rule 6.4.

12 CHAPTER B. BILLS AND JOINT RESOLUTIONS ON GENERAL ORDER

13 8.5 - Special Rules

14 (a) The House Rules Committee may adopt a "special rule" for a
15 measure scheduled or to be scheduled for consideration on the House
16 Floor.

17 (b) A special rule may limit the offering of amendments, may
18 prescribe the time and conditions of debate, may govern floor
19 consideration on Third or Fourth Reading of the bill, or may contain
20 any other provisions deemed appropriate.

21 (c) A special rule shall not become operational unless first
22 presented to the full House in the form of a House resolution. A
23 House resolution reported by the Rules Committee for this purpose
24 shall not be subject to amendment on the House Floor.

1 8.6 - Special Orders

2 (a) After a measure is scheduled for consideration on the House
3 Floor, a two-thirds (2/3) majority of the House may vote to
4 designate a measure as a "special order" to be taken up on a
5 specific date or at a specific time. Such a vote shall be recorded
6 in the House Journal.

7 (b) The provisions of this section shall not apply on the final
8 date for Third Reading in either regular session or on the date of
9 sine die adjournment.

10 8.7 - Reading and Explanation

11 (a) A bill or joint resolution on General Order shall first be
12 read by title, or read and considered by sections, unless otherwise
13 ordered.

14 (b) The member presenting a bill or joint resolution shall be
15 allowed a reasonable length of time in which to explain the bill or
16 resolution, but said explanations shall not include a discussion of
17 the merits of the proposition.

18 (c) No bill or joint resolution on General Order shall be
19 considered until all opportunities provided by this Rule for filing
20 proposed amendments shall be afforded the House.

21 (d) In such case where no main floor amendment shall be timely
22 filed as defined in Rule 8.8 (b) or where no main floor amendments
23 shall be offered except those amendments permitted under Rule 8.8
24

1 (f) and (g), such measure shall become eligible for floor
2 consideration upon the expiration.

3 8.8 - Amendments

4 (a) All House and Senate bills and joint resolutions when
5 initially published on the Floor Calendar shall be subject to
6 amendment beginning at the time of such publishing.

7 (b) A main floor amendment must be filed no later than twenty-
8 four (24) hours after a bill or joint resolution is initially
9 published on the Floor Calendar, to be eligible for consideration.

10 (c) An amendment to a main floor amendment must be filed no
11 later than forty-eight (48) hours after a bill or joint resolution
12 is initially published on the Floor Calendar, to be eligible for
13 consideration.

14 (d) Calendar days not concurrently designated as legislative
15 days shall not be considered when calculating the beginning and
16 ending dates and times for bills initially published on the Floor
17 Calendar and passing through the amendment cycle.

18 (e) No amendment purporting to strike the Title or the Enacting
19 or Resolving Clause of any bill or joint resolution shall be in
20 order except as provided in paragraphs (f) and (g) of this section.

21 (f) Amendments to strike the Title or the Enacting or Resolving
22 Clause of a bill or joint resolution shall be in order only when
23 offered by the principal author of such bill or resolution and upon
24 receiving prior approval from each of the House Rules Committee and
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1 the Governance Committee. Amendments offered under this subsection
2 shall not be subject to the time constraints mandated by subsections
3 (b) and (c) of this section.

4 (g) In the event a bill or joint resolution is published on the
5 Floor Calendar and then subsequently removed while time remains for
6 filing floor amendments as provided in this Rule, such bill or joint
7 resolution, if published again on the Floor Calendar, shall not be
8 considered by the House until the remaining time for filing floor
9 amendments is concluded.

10 (h) When considering a measure section by section pursuant to
11 Rule 8.7(a), a motion to strike a section when such section is under
12 individual consideration shall not be subject to the time
13 constraints established by this Rule for consideration of regularly
14 filed floor amendments.

15 (i) When considering a measure section by section, the Title or
16 Enacting or Resolving Clause of a bill or joint resolution may not
17 be stricken except as provided in paragraph (f) of this section.

18 8.9 - Consideration and Presentation

19 (a) The House shall not consider more than one amendment at a
20 time and amendments shall be taken up only as sponsors gain
21 recognition from the presiding officer to move their adoption.

22 (b) The adoption of an amendment to a section shall not
23 preclude further amendment of that section so long as subsequent
24 amendments do not purport to amend the same language previously
..

1 amended. If a bill is being considered section by section or item
2 by item, only amendments to the section or item under consideration
3 shall be in order.

4 (c) For the purpose of this Rule, an amendment shall be deemed
5 pending only after its author has been recognized by the presiding
6 officer and has moved its adoption.

7 (d) The body of a bill or joint resolution shall not be defaced
8 or interlined, but all proposed amendments shall be separately
9 submitted, noting the page and line, and shall be considered timely
10 filed only if the principal author of the amendment has
11 electronically submitted such amendment in completed form to the
12 Office of the Chief Clerk within the time constraints provided in
13 Rule 8.8 (b) and (c).

14 (e) Any measure of the type delineated in Rule 7.11 (a) and (b)
15 that is scheduled for floor consideration shall have a bill summary
16 prepared prior to its consideration.

17 8.10 - Floor Substitutes

18 (a) The House of Representatives shall not consider any
19 amendment to a main floor amendment offered in the form of a floor
20 substitute. An amendment to a main floor amendment shall be deemed
21 a floor substitute only if adoption of the proposed amendment to a
22 main floor amendment would result in replacement of all sections of
23 the measure in question other than the section containing the
24 effective date or emergency clause.

1 (b) Floor substitutes shall be accompanied by a summary which
2 shall include a description of the differences between the floor
3 version and the floor substitute.

4 8.11 - Amendment of General Appropriations Bill

5 Whenever an amendment is offered to a General Appropriations
6 Bill that would increase any line item of such bill, such amendment
7 shall show the amount by line item of the increase and shall
8 decrease a line item or items within the same bill in an amount or
9 amounts equivalent to or greater than the increase required by the
10 amendment.

11 8.12 - Amendment Summary

12 (a) All proposed amendments to bills or joint resolutions shall
13 be accompanied by a written summary and, if adoption of the
14 amendment will have a fiscal impact, including the affecting of
15 revenues, expenditures or fiscal liability, the summary shall
16 contain a fiscal analysis upon being filed with the Office of the
17 Chief Clerk. The fiscal analysis shall state the estimated increase
18 or decrease in revenues or expenditures and the present and future
19 fiscal implications of passage of the amended bill, if applicable.
20 The summary shall not express comment or opinion relative to the
21 merits of the amendment proposed. The requirements of this section
22 shall not apply to amendments purporting to strike the Title or the
23 Enacting or Resolving Clause of any bill or joint resolution.

1 (b) All amendments to bills or joint resolutions affecting any
2 retirement system authorized by law shall be accompanied by a
3 summary, regardless of whether the bill or resolution seeks to
4 exempt itself from the requirements of the Oklahoma Pension
5 Legislation Actuarial Analysis Act (OPLAAA). The summary shall
6 include an estimate and actuarial analysis of the present and future
7 fiscal implications of the proposed legislation. The estimate and
8 actuarial analysis shall be prepared by an actuary engaged by the
9 House of Representatives, and no such exemption from OPLAAA shall
10 negate the requirement for a comprehensive analysis to accompany the
11 proposed legislation or amendment.

12 (c) The accuracy of an amendment summary or a fiscal or
13 actuarial analysis contained within the written summary shall not be
14 a basis for a point of order under these Rules.

15 8.13 - Germaneness of House Amendments

16 The House shall not consider any proposed amendment not germane
17 to the subject of the House bill or resolution. An amendment to a
18 main amendment must be germane to both the main amendment and the
19 measure which it purports to amend.

20 8.14 - Amendments Out of Order

21 An amendment is out of order if it is the bill it seeks to amend
22 has been withdrawn from further consideration by the principal
23 author.

24 8.15 - Reconsideration
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1 A motion to reconsider any vote on the adoption or rejection of
2 an amendment, or the adoption or rejection of a section of any bill
3 or joint resolution, may be made by any member prior to the
4 advancement of such measure from General Order, which motion shall
5 be subject to debate. The motion to reconsider may be laid on the
6 table without affecting the question in reference to which the
7 motion is made, thereby resulting in a final disposition of the
8 motion.

9 8.16 - Motion to Commit

10 A motion may be made during the reading or consideration of any
11 bill or joint resolution on General Order to commit the bill to a
12 standing or special committee, with or without instructions. A
13 motion to commit with instructions shall be electronically submitted
14 to the Office of the Chief Clerk prior to consideration by the
15 House.

16 8.17 - Motion to Advance from General Order

17 A motion to advance a bill or joint resolution from General
18 Order shall not be in order until all opportunities provided by this
19 Rule for filing proposed amendments shall be afforded the House.
20 Once a motion to advance from General Order has been adopted, the
21 bill or resolution shall be considered engrossed and on Third
22 Reading.

23 CHAPTER C. BILLS AND JOINT RESOLUTIONS ON THIRD READING OR
24 FOURTH READING
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1 8.18 - Consideration and Debate

2 (a) After Third Reading or Fourth Reading of a bill or joint
3 resolution, the presiding officer shall put the question in the
4 following manner: "The Question Before the House is, shall the Bill
5 or Joint Resolution Pass?"

6 (b) After Third Reading or Fourth Reading but before the vote
7 is ordered, unless prohibited by Rule 8.21, the question shall be
8 subject to debate.

9 (c) As governed by paragraph (b) of this section, debate shall
10 be limited to one (1) hour, equally divided between the proponents
11 and opponents of the question, provided that no member may speak for
12 more than ten (10) minutes.

13 (d) As governed by paragraph (b) of this section, debate shall
14 be limited to ten (10) minutes, equally divided between the
15 proponents and opponents of the question, provided that no member
16 may speak for more than one (1) minute, if the measure lacks a title
17 or enacting clause.

18 (e) Five (5) minutes of the time allocated to the proponents of
19 the bill or joint resolution shall be reserved to the principal
20 author, and the principal author shall have the right to close the
21 debate.

22 (f) The question of passage of a bill or joint resolution on
23 Third or Fourth Reading shall be decided by recorded vote after
24 declaration of the question by the presiding officer.
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1 (g) Any measure of the type delineated in Rule 7.11 (a) and (b)
2 that is scheduled for floor consideration shall have a bill summary
3 prepared prior to its consideration.

4 8.19 - Amendments

5 No bill or joint resolution on Third or Fourth Reading shall be
6 subject to amendment.

7 8.20 - Consideration of Emergency Clause

8 (a) When any bill or joint resolution containing a title and
9 enacting clause is being considered on Third Reading or Fourth
10 Reading, and such a bill or joint resolution contains an emergency
11 clause, the emergency clause shall constitute a separate question
12 and shall be subject to debate.

13 (b) When any bill or joint resolution lacking a title or
14 enacting clause is being considered on Third Reading and such a bill
15 or joint resolution contains an emergency clause, the House shall
16 not consider the emergency clause. The vote on Third Reading shall
17 be considered the vote on the emergency clause and shall be recorded
18 as such in the House Journal.

19 8.21 - Consideration of Conference Committee Reports and Senate
20 Amendments

21 (a) Motions to accept or reject Senate amendments or to adopt
22 or reject conference committee reports may be arranged on a calendar
23 or upon such calendars as may be directed by the Floor Leader, or
24 designee.
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1 (b) The House shall not consider adoption of a conference
2 committee report or a joint committee report until a majority of
3 both the House and Senate members constituting the conference
4 committee or joint committee have adopted or signed the report.

5 (c) The House shall not consider a motion to adopt a Senate
6 amendment, a House conference committee report, or a House joint
7 committee report unless it is limited to matters germane to the bill
8 or resolution.

9 (d) A motion to adopt or reject a Senate amendment, conference
10 committee report, or a joint committee report shall be subject to
11 debate. Debate shall be limited to one (1) hour, equally divided
12 between the proponents and the opponents of the motion, provided
13 that no member may speak for more than ten (10) minutes.

14 (e) A consent calendar may be used for rejection of Senate
15 amendments provided it shall not consist of more than twenty (20)
16 bills, it shall be published forty-eight (48) hours prior to
17 consideration, and any member shall have the right to remove any
18 bill for separate consideration at any time prior to consideration
19 of the consent calendar.

20 (f) If debate is requested and entertained on the question of
21 adoption of a Senate amendment or a conference committee report, no
22 further debate shall be permitted on Fourth Reading and final
23 passage of the same measure
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1 (g) If debate is requested and entertained on the question of
2 adoption of a joint committee report, no further debate shall be
3 permitted on Third Reading and final passage of the same measure.

4 8.22 - Transparency in Conference

5 (a) A summary of the changes contained in a conference
6 committee report shall be made available prior to consideration of
7 the report by the House.

8 (b) All conference committee reports whose adoption will have a
9 fiscal impact shall be accompanied by a fiscal analysis.

10 (c) A conference committee report may be considered for
11 adoption only if said report has been published on the joint
12 conference calendar twenty-four (24) hours before consideration of
13 the report.

14 (d) A motion to reject a joint committee report with
15 instructions or a motion to reject a conference committee report
16 with instructions shall not be considered unless said instructions
17 are electronically submitted to the Chief Clerk of the House prior
18 to the time the principal House author of the measure is initially
19 recognized to present the joint committee report or the conference
20 committee report to the House of Representatives.

21 RULE NINE

22 CHAMBER PROTOCOL

23 9.1 - Daily Order of Business

24 (a) The following Order of Business shall be followed each day:
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- 1 1. Roll Call;
- 2 2. Prayer, the timing of which shall be left to the discretion
- 3 of the Floor Leader;
- 4 3. Inspirational Message by Chaplain on Thursday mornings, the
- 5 timing of which shall be left to the discretion of the Floor Leader;
- 6 4. Introduction of the Veteran of the Week on Monday mornings,
- 7 the timing of which shall be left to the discretion of the Floor
- 8 Leader;
- 9 5. Pledge of Allegiance, the timing of which shall be left to
- 10 the discretion of the Floor Leader;
- 11 6. Introduction of a Doctor and/or Nurse of the Day, the timing
- 12 of which shall be left to the discretion of the Floor Leader;
- 13 7. Correction of the Previous Day's Journal;
- 14 8. House and Senate Bills and Joint Resolutions on Second
- 15 Reading, the timing of which shall be left to the discretion of the
- 16 Floor Leader;
- 17 9. Assignment or Reassignment of Bills and Resolutions, the
- 18 timing of which shall be left to the discretion of the Floor Leader;
- 19 10. Bills, Resolutions, Conference Committee Reports, and Joint
- 20 Committee Reports scheduled by the Floor Leader, or designee; and
- 21 11. Motions placing new business before the House.
- 22 9.2 - Enforcement of House Rules, Order, and Decorum
- 23 (a) The presiding officer shall enforce, apply, and interpret
- 24 the Rules of the House in all deliberations. While in the Chamber,
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1 the presiding officer shall preserve order and decorum, shall
2 prevent personal reflections or the impugning of the motive of any
3 member, and shall at all times confine members to the question under
4 discussion.

5 (b) When two (2) or more members seek recognition at the same
6 time, the presiding officer shall name the one entitled to the
7 floor. The presiding officer shall not recognize any member who has
8 risen or remains standing while another member is speaking. No
9 member shall be entitled to be recognized to speak unless the member
10 seeks recognition from the member's own desk.

11 (c) On all questions relative to the transgression of these
12 Rules, the presiding officer shall call the members to order. In
13 such case the member so called to order shall sit down and shall not
14 rise except to explain said member's actions or to proceed in order.

15 (d) Any member may rise to a point of order against any other
16 member when, in the member's opinion, such member is proceeding out
17 of order. The member raising the point of order must cite the
18 specific rule the member believes is in conflict. Such point of
19 order shall be decided by the presiding officer without debate.

20 (e) Any decision by the Speaker on a point of order is subject
21 to an appeal to the House made in a timely manner by any member
22 should the member or the House be aggrieved by such decision. Such
23 appeal must be seconded by a minimum of one-fifteenth (1/15) of the
24

1 membership of the House. Members desiring to second an appeal shall
2 signify by rising.

3 (f) The question of an appeal shall be put in the following
4 form: "The question is, shall the decision of the presiding officer
5 be the decision of the House? All those in favor signify by voting
6 'Aye'; those opposed 'Nay'. The vote is now in progress."

7 (g) All appeals shall be decided by a recorded vote and without
8 debate, except that the member taking said appeal shall have one (1)
9 minute within which to state the reasons for the member's appeal and
10 the Chair may state the reasons for the Chair's decision. The
11 member's appeal must relate to the decision in question and may not
12 pertain to the merits of any matter or legislation not related to
13 the decision of the Chair.

14 (h) When a point of order is called, no member shall approach
15 the presiding officer or the Chief Parliamentarian until after the
16 presiding officer has ruled.

17 (i) The presiding officer shall not entertain points of order
18 pertaining to the constitutionality of a measure itself nor shall
19 the presiding officer entertain points of order pertaining to the
20 constitutionality of a measure's title.

21 (j) While a question is pending, Members are prohibited from
22 referencing visitors in the House Gallery.

23 9.3 - Procedure
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1 (a) When the ayes and nays are ordered, the presiding officer
2 shall put the question in the following form: "All those in favor
3 signify by voting 'Aye'; those opposed 'Nay'. The vote is now in
4 progress."

5 (b) As governed by Rules 6.7 (e), 7.6 (d), 8.13, and 8.21 (c),
6 the House shall not consider in either session of the current
7 Legislature any measure originating in the House of Representatives
8 if said measure has been amended by the insertion of matter not
9 germane to the subject of the bill or resolution. Points of order
10 related to germaneness must be raised at the time the amendment is
11 considered.

12 9.4 - Debate

13 (a) Except as otherwise specifically provided in these Rules,
14 when a debatable question is before the House, such debate shall be
15 limited to fifteen (15) minutes, equally divided between the
16 proponents and opponents of the question. Under no circumstances
17 shall a member debate twice on the same question, nor shall any
18 member speak longer than ten (10) minutes on the same question.

19 (b) When a debatable question is before the House, any member
20 may move that the time for debate on such question be extended. For
21 adoption, such motion need only receive a majority of those voting,
22 a quorum being present.

23 (c) No member debating any question shall be interrupted by
24 questions until said member has finished the member's remarks, and
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1 all time taken in asking and answering questions shall be deducted
2 from the time allotted to said member.

3 (d) Debate offered in the House of Representatives shall in all
4 cases be directed to the presiding officer in the form of Mister or
5 Madam Speaker as the case may be.

6 9.5 - Privileges

7 (a) Questions and motions of privilege shall be: First, those
8 affecting the rights of the House collectively, its safety, dignity,
9 and the integrity of its proceedings; Second, the right, reputation,
10 and conduct of its members individually in their representative
11 capacity only, and shall have precedence over all other questions,
12 except motions to adjourn.

13 (b) No member who obtains the floor on a question of personal
14 privilege, or on a question of privileges of the House, shall debate
15 any question, matter, or measure then pending in the House, or in
16 any standing or special committee of the House, nor shall the member
17 be allowed to yield the floor for questions from other members.

18 9.6 - Voting and Division

19 (a) The electronic voting machine shall be used to record the
20 vote whenever the ayes and nays are required or ordered. The
21 machine shall also be used to determine the presence of a quorum or
22 to determine the numerical count where a division is requested and
23 ordered. In the event the machine is not operating properly, all
24 votes and determinations of quorums may be taken by calling the
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1 roll. If a member's voting device is out of order, the member shall
2 rise and so announce to the presiding officer and cast said member's
3 vote orally prior to the declaration of the result of the vote.

4 Every member shall vote providing the member is in the Chamber at
5 the time the vote is in progress.

6 (b) The electronic voting machine shall be under the control of
7 the presiding officer and shall be operated by such clerk as the
8 presiding officer so designates. At a reasonable time prior to any
9 vote being taken, the presiding officer shall announce that a vote
10 is about to be taken. When any member other than the Speaker is
11 presiding, the member shall use the roll call switch located at the
12 presiding officer's position upon the dais. When the Speaker is not
13 presiding, the Speaker may direct the presiding officer to activate
14 the Speaker's roll call switch in the manner requested by the
15 Speaker. Any member who is present in the Chamber or is within the
16 view of the presiding officer while a vote is in progress may direct
17 another member to activate said member's roll call switch in the
18 manner requested by that member. The presiding officer, while a
19 vote is in progress, may at his or her discretion, direct the clerk
20 to activate another member's roll call switch if the member is
21 within the view of the presiding officer while a vote is in
22 progress.

23 (c) When sufficient time has elapsed for each member to vote,
24 the presiding officer shall ask if any members present desire to
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1 vote or change their vote. Following such inquiry and before the
2 electronic voting machine is locked, any member may be excused from
3 voting, pursuant to the provisions of Article V, Section 24 of the
4 Oklahoma Constitution.

5 (d) The presiding officer shall then lock the machine and
6 instruct the clerk to record the vote. The clerk shall immediately
7 activate the recording equipment and, when the vote is completely
8 recorded, shall advise the presiding officer of the result, and the
9 presiding officer shall announce the result to the House. No vote
10 may be changed after it has been recorded.

11 (e) No member may vote for another member, nor may any person
12 cast a vote for a member, except as otherwise provided in this rule.
13 A member who votes for another member, except as herein provided,
14 may be punished in a manner the House determines. A person voting
15 for a member, when not authorized by this rule, shall be barred from
16 the Chamber and may be further punished as the House considers
17 proper.

18 (f) When a division is requested and ordered, those in the
19 affirmative or the negative, as the case may be, shall cast their
20 votes accordingly and the clerk shall activate the electronic voting
21 machine so as to reflect the individual ayes and nays and the
22 numerical count, but no permanent record thereof shall be made.
23 When the vote is completed, the clerk shall advise the presiding
24 officer of the result, and the presiding officer shall announce the
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1 result to the House. In the event the machine is not operating
2 properly, those in the affirmative shall arise from their seats and
3 stand until they are counted aloud by the clerk, then those voting
4 in the negative shall arise and stand until they are counted, and
5 the presiding officer shall announce the result.

6 (g) Except as provided in Rule 8.20 (b), all votes on final
7 passage of bills and resolutions, or the emergency clause thereof,
8 shall be by recorded votes. Two of the of the members present, a
9 quorum being present, may demand a recorded vote on any proposition,
10 or the presiding officer may order a recorded vote upon the
11 presiding officer's own initiative. All such recorded votes shall
12 be published in the House Journal.

13 9.7 - Conduct During Voting

14 (a) While a vote is in progress and until the completion of a
15 vote, and the announcement of the result, no member shall be
16 recognized and no other business shall be transacted.

17 (b) No explanation of any vote shall be permitted while a vote
18 is in progress or after a vote has been cast, except pursuant to
19 Article V, Section 24, of the Oklahoma Constitution.

20 (c) No member, House employee, or other person shall visit or
21 remain by the Reading Clerk or his or her assistant while a vote is
22 in progress.

23 9.8 - Previous Question

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1 When a debatable question is before the House, any member may
2 move the Previous Question. It shall be put in the following form:

3 "The Previous Question has been moved. The Question is, shall the
4 House cease debate and vote immediately on the pending question?"

5 If the motion for the Previous Question passes, the pending question
6 shall be put immediately and no member shall be heard to debate it
7 further or seek to amend it.

8 9.9 - Motion to Advance Question

9 When a debatable question is before the House, any member may
10 move to Advance the Question. If the motion to Advance the Question
11 passes, no further amendments to the matter considered shall be
12 allowed and debate shall be limited to fifteen (15) minutes, equally
13 divided between the proponents and opponents of the question,
14 provided that no member may speak for more than five (5) minutes.
15 After debate is concluded, the question shall be put immediately.

16 9.10 - Reconsideration

17 (a) The final vote on Third Reading or Fourth Reading on any
18 bill or joint resolution, or on the emergency clause thereof, or the
19 final vote on adoption of a simple or concurrent resolution, may be
20 reconsidered only if a member serves notice immediately after such
21 final vote is taken prior to the consideration of any other
22 business, of said member's intention to present a motion to
23 reconsider such action, and the presiding officer shall afford any
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1 member such opportunity prior to proceeding to consideration of any
2 other business.

3 (b) Unless presented and considered within three (3)
4 legislative days, including the day upon which notice is served, a
5 motion to reconsider shall be considered as having failed of
6 adoption and the measure shall be treated as if the notice had never
7 been lodged.

8 (c) A motion to reconsider may be offered immediately or upon
9 the same day the final vote is taken by the member who served
10 notice, or by another member with said member's consent. On the
11 last day of the reconsideration period, any member may seek
12 recognition for a motion to reconsider.

13 (d) Motions to reconsider shall be disposed of before the close
14 of business on the last day of the time period specified for Third
15 Reading and final passage for House and Senate measures.

16 (e) On the last day of the time period specified for Third
17 Reading and final passage for House and Senate measures, a motion to
18 reconsider, lodged either upon that same day or upon the two (2)
19 prior legislative days, may be offered by any member upon being
20 recognized for such motion by the presiding officer.

21 (f) On any day established as a deadline in Joint Rule 7, no
22 motion to reconsider shall be recognized except immediately after a
23 final vote is taken and prior to the consideration of any other
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1 business. A member may move to reconsider which motion shall be
2 taken up immediately.

3 (g) For adoption, a motion to reconsider must receive a
4 majority vote of those elected to and constituting the House. Only
5 one (1) reconsideration of the final vote on a bill, resolution, or
6 emergency clause shall be allowed. Except as otherwise specifically
7 provided in Rule 8.15, no question shall be subject to
8 reconsideration in the House.

9 9.11 - Measures Vetoed By the Governor

10 (a) When a bill or joint resolution is returned to the House
11 because of a veto by the Governor, a motion to vote to override the
12 veto shall be in order.

13 (b) A motion to vote to override a veto by the Governor is
14 debatable. Such debate shall be limited to thirty (30) minutes,
15 equally divided between the proponents and opponents of the
16 question; provided, that no member may speak for more than ten (10)
17 minutes.

18 (c) Prior to consideration of a motion to override the
19 Governor's veto, if the returned bill or joint resolution was
20 accompanied by a message of explanation, such message shall be
21 published to the House of Representatives as determined by the
22 presiding officer.

23 9.12 - Quorum
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1 (a) At any time during the daily sessions of the House, a
2 member recognized by the presiding officer may raise a question as
3 to the presence of a quorum. If the presiding officer cannot
4 ascertain whether or not there is a quorum, he or she shall, without
5 debate, forthwith direct that the electronic voting machine be
6 activated to determine the presence or absence of a quorum, and
7 shall announce the result.

8 (b) Whenever it shall be ascertained that a quorum is not
9 present, the members present may, by motion adopted by a majority of
10 those voting, direct the Chief Sergeant at Arms to request and, if
11 necessary, to compel the presence of absent members, which motion
12 shall be considered without debate. Pending its execution and until
13 a quorum shall be present, no motion or debate, except to adjourn to
14 a day and time certain, shall be in order.

15 9.13 - Chamber Decorum

16 (a) No member rising to debate, to give notice, to make a
17 motion, or to present a paper of any kind shall proceed until the
18 member has addressed the presiding officer and has been recognized
19 by the presiding officer as being entitled to the Floor.

20 (b) While a member is speaking, no other member shall enter
21 into any private conversation or pass between the speaking member
22 and the presiding officer.
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1 (c) The presiding officer may enforce the provisions of House
2 rules by naming the disruptive or disorderly member after requesting
3 order in the Chamber.

4 (d) Profane, obscene, or indecent language is prohibited in the
5 House and in all committees and subcommittees of the House.

6 (e) All members shall conduct themselves in a manner becoming a
7 member of the House of Representatives. When the House is in
8 session all members shall, while in the Chamber or Gallery, be
9 appropriately dressed. Members shall wear appropriate professional
10 business attire; male members shall wear suitcoats, slacks, and
11 ties. No member shall wear jeans, denim pants, t-shirts as
12 outerwear, non-religious head coverings, hoodies, or hats in the
13 House Chamber while the House is in session.

14 (f) Any member who, while under the influence of intoxicating
15 liquor or drugs, appears in the Chamber or in any part of the
16 Capitol Building assigned to the House, shall be in contempt of the
17 House and subject to reprimand, suspension, or expulsion.

18 (g) Possession of intoxicating liquor shall not be permitted at
19 any time in the Chamber or in any part of the Capitol Building
20 assigned to the House.

21 (h) Use of tobacco products, including smoking, dipping, or
22 sniffing snuff, shall not be permitted at any time in the Chamber,
23 as governed by Rule 11.5.

1 (i) No food, including canned or bottled beverages, shall be
2 allowed at any time in the Chamber while the House is in session.
3 Food may be consumed in the lounge and foyer at the west end of the
4 Chamber.

5 9.14 - Disclosure of Personal or Private Interest

6 A member who has a personal or private interest in any bill or
7 resolution, proposed, or pending before the House, shall disclose
8 that fact to the House, and shall not vote on that bill or
9 resolution, as required by Article V, Section 24 of the Oklahoma
10 Constitution.

11 RULE 10

12 MOTIONS

13 10.1 - Precedence of Motions

14 Pending questions shall rank in precedence as set forth below in
15 paragraphs (a) through (e) of this section. Questions or motions
16 not listed in this section shall be treated in the same manner as
17 other motions of the same class.

18 (a) Privileged Motions

19 Call of the House, quorum not present (not amendable - not
20 debatable; see Rule 10.5 (c); not subject to motion to table)

21 To adjourn (not amendable - not debatable; see Rule 12.1 (b);
22 not subject to motion to table)

23 To adjourn to a time certain (amendable - not debatable; not
24 subject to motion to table)

1 To recess (amendable - not debatable; not subject to motion to
2 table)

3 (b) Questions of Privilege

4 Questions and motions of privilege (as governed by Rule 9.5;
5 subject to motion to table)

6 Call of the House, quorum present (not amendable - debatable;
7 see Rule 10.5; subject to motion to table)

8 To work under the Call of the House (not amendable - debatable;
9 see Rule 10.5; subject to motion to table)

10 Question of presence of quorum (not amendable - debatable;
11 subject to motion to table)

12 (c) Incidental Motions Appeals (not amendable - not debatable,
13 except as governed by Rule 9.2; subject to motion to table)

14 Points of Order (not amendable - not debatable; not subject to
15 motion to table)

16 Parliamentary inquiries or like requests for information (not
17 amendable - not debatable; not subject to motion to table)

18 Requests for leave to withdraw a motion or question under
19 consideration (not amendable - not debatable; see Rule 10.4; not
20 subject to motion to table)

21 Suspension of the Rules (not amendable - not debatable; not
22 subject to motion to table)

23 Objection to consideration of a question (not amendable - not
24 debatable; not subject to motion to table)

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1 Divide the Question (amendable - not debatable; subject to the
2 motion to table)

3 Method of consideration (amendable - not debatable; not subject
4 to motion to table)

5 Question of priority (not amendable - not debatable; not subject
6 to motion to table)

7 Reading of papers (not amendable - not debatable; not subject to
8 motion to table)

9 (d) Subsidiary Motions

10 To advance from General Order (not amendable - not debatable;
11 not subject to motion to table)

12 To table (not amendable - not debatable; not subject to itself)

13 To put the previous question (not amendable - not debatable; the
14 motion to put the previous question is applicable to all debatable
15 questions regardless of rank; subject to motion to table)

16 To Advance the Question (not amendable - not debatable; subject
17 to motion to table)

18 To extend time allocated for debate (amendable - not debatable;
19 subject to motion to table)

20 To postpone to a time certain (amendable - debatable; not
21 subject to motion to table)

22 To commit without instructions (not amendable - not debatable,
23 except as to propriety of committing bill, resolution or main
24 question; not subject to motion to table)

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1 To amend (amendable - debatable; subject to motion to table)

2 To postpone indefinitely (not amendable - debatable; subject to
3 motion to table)

4 (e) Main Motions

5 A main motion shall be defined as a substantive proposal such as
6 a bill, resolution, or any other question which requires passage,
7 adoption, rejection, approval, or disapproval by the House of
8 Representatives.

9 Main questions include but are not limited to the following and
10 shall rank in precedence as set forth below. All main motions shall
11 be subject to motion to table.

12 To fix the date and time to adjourn sine die (amendable -
13 debatable) To reconsider (not amendable - debatable)

14 To rescind (not amendable - debatable)

15 To adopt a Senate amendment (not amendable - debatable)

16 To reject a Senate amendment (not amendable - debatable)

17 To reject a Senate amendment with instructions (not amendable -
18 instructions not amendable - debatable)

19 To adopt a conference committee report/joint committee report
20 (not amendable - debatable)

21 To reject a conference committee report/joint committee report
22 (not amendable - debatable)

1 To reject a conference committee report/joint committee report
2 with instructions (not amendable - instructions not amendable -
3 debatable)

4 To commit with instructions (instructions amendable - debatable)

5 To override the veto of the Governor (not amendable - debatable)

6 To schedule a special order (amendable only as to time -
7 debatable only as to question of setting the special order - measure
8 itself not open to debate) Any other main question not specifically
9 listed shall be taken up in the order offered.

10 10.2 - Motions in Writing

11 Every motion shall be rendered in writing as ordered by the
12 presiding officer and may be read by the clerk before debate or vote
13 if so ordered by the presiding officer. All motions shall be put by
14 the presiding officer prior to debate and prior to ordering the
15 vote.

16 10.3 - Vote Required for Adoption of Motions

17 Except as otherwise specifically required by these Rules, or
18 required by the Oklahoma Constitution, any motion, for adoption,
19 need only receive a majority of those voting, a quorum being
20 present.

21 10.4 - Withdrawal of Motions

22 (a) Except as provided in paragraph (b) of this section, prior
23 to commencement of debate thereon, or prior to action being taken
24 thereon if there be no debate, any motion may be withdrawn by the
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1 member offering the motion. Otherwise, such motion may be withdrawn
2 only upon adoption of a motion to withdraw.

3 (b) When a bill or resolution is under consideration within the
4 House, the principal author or the member designated to present the
5 bill or resolution on behalf of the principal author may withdraw
6 said measure at any time prior to the vote being ordered on final
7 passage of the bill or resolution.

8 10.5 - Call of the House

9 (a) Call of the House may be moved at any time by any member,
10 but must be seconded by fifteen (15) members. If there are more
11 than three-fourths (3/4) of the House present at the time the motion
12 is made, the motion must be seconded by thirty (30) members. If
13 such motion prevails, the business pending shall be suspended, the
14 roll shall be taken, and the names of the absentees ascertained.
15 The Chief Sergeant at Arms shall then be directed by the presiding
16 officer to compel the attendance of the absent members. After one
17 (1) hour has expired, the roll shall again be taken and absent
18 members noted in the Journal, and the business suspended upon the
19 roll call shall proceed. If, however, before the expiration of the
20 hour, all absent members, not otherwise excused, shall appear, the
21 business pending shall then proceed.

22 (b) If a Call of the House be ordered, a motion to "work under
23 the Call of the House" shall be in order and, if adopted, the House
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1 shall proceed with any other business at hand except that
2 interrupted by a Call of the House.

3 (c) The Speaker, seconded by five (5) members, may move a Call
4 of the House and send for absent members, provided there not be a
5 quorum present. In all cases where an absent member shall be sent
6 for and fails to attend in obedience to the summons, the report of
7 the Chief Sergeant at Arms shall be entered in the Journal.

8 RULE ELEVEN

9 GENERAL PROVISIONS

10 11.1 - Investigations

11 (a) No special committee established for the purpose of
12 considering articles of impeachment or any other type of
13 investigation shall be formed unless first authorized by a House
14 resolution.

15 (b) If authorized by House resolution, the resolution shall
16 define the duties and time period during which the committee shall
17 exist. Any member or members requesting the investigation shall not
18 serve as chairperson of the special committee.

19 (c) Special committees established under this section shall,
20 upon convening, adopt such rules and procedures as shall be
21 determined by the committee to be in the best interest of the House
22 of Representatives.

23 11.2 - Distribution Within House of Representatives
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1 (a) No object or item of literature shall be distributed on the
2 House Floor in anticipation of or while the House is meeting in
3 session except upon the sponsorship of a member of the House of
4 Representatives whose name shall appear on each individual object or
5 item of literature to be distributed.

6 (b) All objects or items of literature distributed within the
7 areas of the Capitol Building assigned to the House of
8 Representatives shall display the name of the person or entity
9 distributing such materials.

10 11.3 - Honorary Appointments

11 No honorary appointments shall be recorded in the House Journal.

12 11.4 - Lobbying

13 (a) All lobbying activities directed at the House shall be
14 governed by 74 O.S. Sections 4249 through 4255 and such other
15 applicable rules lawfully promulgated by the Oklahoma Ethics
16 Commission.

17 (b) No monetary contributions shall be accepted by any member
18 or his or her staff on Capitol property at any time.

19 11.5 - Designated Smoking Areas

20 No person shall smoke or vape within those parts of the Capitol
21 Building assigned to the House.

22 11.6 - Members of the Press

23 No persons shall be admitted to the designated press area in the
24 House Gallery except members, House staff authorized by the
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1 Governance Committee, members of the press bearing permits approved
2 by the Governance Committee, and the chairpersons of the Capitol
3 Press organizations and guests with the written permission of the
4 Capitol Press organizations.

5 11.7 - Legislative Records

6 (a) Records that are required to be created by these Rules or
7 that are of vital, permanent, or archival value shall be maintained
8 in the Office of the Chief Clerk.

9 (b) Other records that are no longer needed for any purpose and
10 that do not have sufficient administrative, legal, or fiscal
11 significance to warrant their retention shall be disposed of
12 systematically.

13 (c) A digital recording shall be made of each day's session by
14 the Office of the Chief Clerk which shall be compiled and stored on
15 a digital device suitable for archival purposes.

16 (d) The committee staff assigned to each existing committee
17 shall ensure compliance with this Rule for all records created or
18 received by the committee or for a former committee whose
19 jurisdiction has been assigned to the committee.

20 (e) The Governance Committee and all House officers under the
21 direction of the Committee shall ensure compliance with this Rule
22 for all records created or received by their respective offices and
23 their predecessors in office.

1 (f) All records required by Rule 7 shall be made available on
2 the House website at least for the duration of the Session.

3 (g) Members shall submit a written request to the Chief Clerk
4 and Chief Parliamentarian to have the House Journal reflect a
5 Member's voting intention within one (1) legislative day of the
6 original vote.

7 11.8 - Technical Corrections

8 (a) The Office of Engrossing and Enrolling is authorized to
9 correct misspelled words, citations, doublets, grammatical errors,
10 or repeated words when engrossing House bills or joint resolutions,
11 or House amendments to engrossed Senate bills or joint resolutions.

12 (b) When engrossing or enrolling House bills or joint
13 resolutions, preparing House amendments to engrossed Senate bills or
14 joint resolutions, and when preparing committee reports, the House
15 staff is authorized to:

16 1. Remove sections from a bill or joint resolution labeled as
17 amendatory but which consist entirely of existing law and contain no
18 amendments to the existing law;

19 2. Incorporate amendments to sections of law in the bill or
20 joint resolution which are contained in legislation enacted
21 previously during the same legislature and amending the same
22 sections of law and repeal such previous versions of the section at
23 issue if, in the opinion of the House legal staff, the incorporation
24 of such amendments and repeal of the previous version would clearly
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1 not conflict with the amendments contained in the legislation at
2 issue;

3 3. Modify sections of such measures which provide for a measure
4 to become effective on July 1 or on a date earlier than ninety (90)
5 days after the date of anticipated sine die adjournment to read to
6 reflect an effective date of ninety (90) days after the date of
7 actual sine die adjournment, or to delete such sections, if the
8 emergency clause has failed to receive the required number of votes
9 for passage;

10 4. Delete language in such sections of such measures which
11 provide for a measure to become effective on a date prior to such
12 engrossment or enrollment; and

13 5. Draft a referendum clause and ballot title if a measure is
14 deemed a Revenue Raising measure pursuant to Rule 6.11 and is
15 adopted but fails to receive a three-fourths (3/4) vote in both
16 Chambers.

17 11.9 - Convening Restrictions

18 No legislative day shall begin between the hours of 12:00
19 midnight and 8:00 a.m. on any calendar day.

20 11.10 - Security

21 Upon convening in regular or special session, no member of the
22 House of Representatives, without the express permission of the
23 Chief Sergeant at Arms, shall enter upon the roof of the Capitol
24 building within the areas adjacent to the hall of the House.

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RULE TWELVE

ADJOURNMENT OR RECESS

12.1 - Motion to Adjourn or Recess

(a) When a motion to adjourn or recess is adopted, no member or officer shall leave said member's or officer's place until the adjournment or recess shall be declared by the presiding officer.

(b) When the House adjourns it shall be to 1:30 p.m. of the succeeding legislative day unless another day and/or hour be specifically named, which day and/or hour shall be entered in the Journal.

(c) A motion to adjourn or recess shall always be in order when the floor can be obtained for that purpose. When a vote is being taken, a motion to adjourn or recess shall not be in order. When it is apparent to the presiding officer that the motion to adjourn or recess is being made for the purpose of delay and such motion has been voted in the negative, within the next preceding ten (10) minutes, the presiding officer, in the discretion of the presiding officer, may rule the motion out of order as being dilatory.

(d) In the event of fire, riot, or other extreme emergency, if the presiding officer believes taking the time for a vote on recessing or adjourning would be dangerous to those present, the presiding officer may declare the House recessed or adjourned to a call of the chair.

1 (e) A legislative day shall be adjourned no later than 12:00
2 midnight of the calendar day that it began.

3 12.2 - Absence of a Quorum

4 In the absence of a quorum, the Speaker with three (3) members
5 shall be a sufficient number to adjourn to a time certain.

6 12.3 - Sine Die Adjournment

7 (a) The date and time of sine die adjournment of each Regular
8 Session of the Legislature shall be established by motion or
9 resolution except that Regular Session shall be finally adjourned
10 sine die at 5:00 p.m. on the last Friday in May of each year by
11 operation of the Oklahoma Constitution. Upon arrival of 5:00 p.m.
12 on the last Friday in May, no further business shall be conducted by
13 the House and the presiding officer shall declare the House
14 adjourned sine die.

15 (b) A Special or Extraordinary Session shall be finally
16 adjourned sine die no later than the fifteenth day succeeding the
17 General Election unless the date and time of sine die adjournment
18 shall be otherwise established by motion or resolution at an earlier
19 date and time.

20 RULE THIRTEEN

21 INTERIM STUDIES

22 13.1 - Interim Studies

23 (a) When the Legislature is not in session, the Governance
24 Committee, by resolution, shall have the authority to direct
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1 committees to make interim studies for such purposes as the
2 Governance Committee may designate.

3 (b) The Governance Committee shall provide to the Chief Clerk
4 of the House a resolution detailing interim charges made to a
5 standing or select committee.

6 (c) The committees shall meet as often as necessary to transact
7 effectively the business assigned to them and may continue to
8 exercise the oversight and investigatory powers granted in Rule
9 7.13.

10 13.2 - Quorum

11 During a legislative interim, no committee shall take any final
12 action unless a quorum of the membership of the committee is
13 present.

14 13.3 - Meeting Notice

15 During a legislative interim, published notice of any interim
16 committee meeting shall be given at least ten (10) days prior to the
17 meeting. The staff of the House shall publish the meeting notices
18 required by this section. The ten-day notice requirement of this
19 section shall not apply to a committee or subcommittee meeting with
20 a Senate committee or subcommittee on an interim study assigned for
21 joint study.

22 RULE FOURTEEN

23 RULES

24 14.1 - Suspension or Amendment of Rules --

1 (a) These Rules may be amended or suspended by a two-thirds
2 (2/3) vote of those elected to and constituting the House.

3 (b) A motion to suspend the Rules shall include the specific
4 rule to be suspended.

5 14.2 - Parliamentary Authorities

6 Any parliamentary questions not provided for by the Oklahoma
7 Constitution or these Rules shall be governed by the ruling of the
8 Speaker. The Speaker shall publish these substantive rulings in a
9 volume of precedents. In making his or her ruling, the Speaker may
10 rely upon, but is not bound by, these published rulings or other
11 parliamentary authorities, including, but not limited to, the latest
12 edition of Mason's Manual of Legislative Procedure.

13 14.3 - Rules Effective

14 (a) These Rules shall be in full force and effect for the
15 duration of the 60th Oklahoma Legislature unless amended, as
16 provided herein.

17 RULE FIFTEEN

18 HOUSE TRANSPARENCY COMMITTEE

19 15.1 - Establishment

20 There is hereby created the House Transparency Committee, a
21 standing committee of the Oklahoma House of Representatives. The
22 committee shall be tasked with ensuring the House's adherence to the
23 principles of transparency, openness, and accountability.

24 15.2 - Membership

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1 (a) Composition: The House Transparency Committee shall
2 consist of five (5) members.

3 (b) Eligibility: Members of the committee shall have served in
4 the House for two (2) years or less. In cases where few members
5 meet this criterion, members who have served for up to four (4)
6 years may be appointed as needed to achieve adequate partisan
7 distribution.

8 (c) Party Representation: The composition of the committee
9 shall reflect the party representation of the House of
10 Representatives, proportionally distributed among the eligible
11 members.

12 (d) Appointment: Members shall be appointed by the Governance
13 Committee during the organizational session or as vacancies occur.

14 (e) Administrator Support: The Administrator of the House
15 shall provide administrative, logistical, and operational support to
16 the committee as required to carry out its duties.

17 15.3 - Duties and Responsibilities

18 (a) Rule Compliance Audits: The committee shall audit the
19 House's compliance with its adopted rules, including but not limited
20 to matters of legislative process, public access, and transparency
21 in operations.

22 (b) Recommendations for Transparency: The committee shall
23 develop and submit recommendations to the Governance Committee and
24 the full House on new means of increasing transparency and openness.
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1 (c) Best Practices: The committee shall regularly study and
2 recommend best practices for legislative transparency from other
3 states and jurisdictions, with the goal of making the Oklahoma House
4 of Representatives the most transparent legislative chamber in the
5 nation.

6 (d) Promotion of Transparency Culture: The committee shall
7 work to foster and promote a culture of openness and transparency
8 within the House.

9 15.4 - Meetings

10 (a) Frequency: The committee shall meet no less than once per
11 month during the regular legislative session.

12 (b) Public Notice and Accessibility: All meetings of the
13 committee shall be subject to public notice requirements and open to
14 the public.

15 (c) Reporting: The committee shall issue a public report of
16 its findings, recommendations, and actions on a quarterly basis
17 during the legislative session.

18 15.5 - Goals

19 The committee shall operate with the overarching goal of
20 ensuring the House's transparency standards continue to evolve and
21 improve, reflecting the highest national standards for openness and
22 accountability in legislative governance.

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